

2025 RECRUITMENT PACK

Commercial Services

Bar Manager





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We've pulled together this recruitment pack to give you everything you need to know about the job, Ormskirk and Edge Hill Students' Union.

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ABOUT EHSU

Edge Hill Students' Union works with students to make their University experience all they want it to be.

Whatever a students' needs, situation or background; we empower them through partnership.

We deliver events, empower societies, and support individuals with whatever they need to have a great experience whilst fulfilling their ambitions.

We bring creativity, innovation and freedom to the student community, and work with Edge Hill to bring about our shared goal of enabling every student to be the best version of themselves.

We're inclusive & accessible

We're fired up to make change happen

We empower individuals

We make EHU better for everyone

We have the creativity, freedom and drive to drive change



WHO WE ARE

We are a diverse team of staff and students, working together to create positive change for the student community at EHU. Our team includes both full-time and part-time staff, as well as student representatives who bring their lived experiences to the table.

At the heart of our work are our elected officers, who represent students from the University's three Faculties:

- **The Faculty of Health, Social Care & Medicine**
- **The Faculty of Arts & Sciences**
- **The Faculty of Education**

Together, we collaborate to ensure that students' voices are heard, their needs are met, and their university experience is the best it can be.



WHAT WE DO

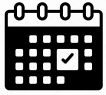
We are the recognised representative channel for students, and we work closely with our elected officers across the University's three Faculties to ensure student issues are represented and voiced.

We offer free, professional, advice, guidance and support to students covering areas such as academic issues, complaints, housing and disciplinarys.

We organise activities, societies, and social events both on and off campus, which is funded by money spent at our SU Bar, on-site Subway and retail shop.



OUR STAFF BENEFITS



Annual Leave: 25 days + bank holidays and extra days holiday at Christmas.



Workplace Pension: 3% Employee to 5% Employer contribution



Training & Development:
Access to training and development through annual PDR process



Wellbeing: Occupational Sick Pay & access to our BUPA private healthcare package and Employee Assistance Program



HOW WE'RE STRUCTURED

STUDENTS

BOARD OF TRUSTEES

ELECTED OFFICERS

CEO

**FINANCE &
PEOPLE**

**COMMERCIAL
SERVICES**

**MARKETING
& COMMS**

**MEMBERSHIP
SERVICES**

**ADVICE &
GUIDANCE**

ABOUT THE ROLE



Job Title	Bar Manager
Reporting to	Commercial Performance Manager
Salary	£29,105 per annum, pro rata
Working hours	Full Time - 40 Hours Per Week

ABOUT YOU

You're an energetic and experienced bar professional who thrives in a lively, student-centred environment. You love creating spaces where every student feels welcome, respected, and able to relax or celebrate with friends. Whether you're leading a busy shift, training new team members, managing stock, or helping to deliver a big campus event, you keep things running smoothly while keeping the atmosphere friendly and inclusive.

You're a confident leader who inspires your team, brings fresh ideas for drinks menus and themed nights, and knows how to make each visit to The Union memorable. You care about doing things the right way, championing safety, inclusivity, and sustainability, while supporting the Students' Union's mission to help every Edge Hill student get the most from their university experience. Above all, you're passionate about making The Union the heart of student life on campus.





ABOUT THE ROLE

ROLE DESCRIPTION

This is a fantastic opportunity to take the lead in shaping the hospitality offer within Edge Hill Students' Union's brand-new three-floor venue, The Union. As Bar Manager, you'll oversee the operation of our two licensed bars, one on the ground floor and one on the first floor and deliver exciting rooftop pop-up bars for special events.

You'll be leading a friendly, and ambitious team on one of the UK's most beautiful university campuses, creating memorable experiences for a diverse student community, university staff, local residents, and external guests. It's a welcoming and inclusive space where a diverse student community can connect, feel safe, and be themselves.

The Union is also home to our merchandise shop (Gear), arcade zone (Tilt), pool zone (Side Pocket), and games hub, alongside a commercial space (Glam) offering 'rent-a-chair' opportunities to local businesses, plus the Students' Union team offices.

This opportunity offers more than typical bar management responsibilities, positioning you as a key member of a supportive and collaborative team that delivers a wide range of activities from student nights and live music to live sports and cultural event screenings, conferences, private functions, and major student celebrations. Your leadership in bar operations will be essential to the venue's success and to creating a welcoming, well-run environment that enhances the venue's reputation on campus and beyond.

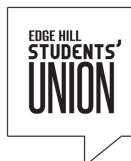
HOW TO APPLY

For more information regarding the role, please see the full Job Description & Person Specification [here](#) as well as a guide on how to strengthen your application for Edge Hill Students' Union.

To apply for this role, please complete the application form on our website and email it to: **SUPeople@edgehill.ac.uk**

If you have any questions about the process or would like to speak to someone about the role itself, please reach out to Emma Wood, People Advisor & Executive Support on **SUPeople@edgehill.ac.uk**





OUR COMMITMENT TO INCLUSION

Our objective is to build an organisational culture that thrives on the contributions of our talented workforce, their innovative ideas, extensive knowledge, unwavering dedication and strong enthusiasm. We make efforts to attract talented individuals and make significant investments in every stage of their employment journey.

We actively celebrate difference, and respect everyone's individuality and identity. We welcome applications from candidates; irrespective of age, disability, gender, marriage or civil partnership, race, religion or belief, pregnancy and maternity, sex or sexual orientation.

Our commitment is to create an inclusive, equal, diverse and fair workforce, which we believe represents the people here at Edge Hill Students' Union.